Free Site Plans Now Available for Pre-Approved ADU Projects

Furthering our robust grant funded efforts to stimulate accessory dwelling unit (ADU) development for local homeowners, the City of Chico is now offering free site plan preparation services by its on-call engineering consultant. This turnkey process allows you to select one of several pre-approved ADU plans, work with a design professional on the best location and orientation for the ADU on your property and be ready to begin construction within a matter of weeks from submitting a complete application.

Get started with these next steps:

Choose a model plan from the City's ADU catalog



Complete the City's ADU Site Plan Application and pay the \$150 fee



Site Plan Preparation
Begins

Planning staff will determine if an ADU is feasible for the property and contact the on-call engineer to arrange a site visit with you to start developing the site plan. Once the site plan has been prepared the City will require the property owner to certify (by signing the actual site plan) that it has been prepared to their specifications relating to the placement of the ADU on the property.

Conceptualized On-Call Site Plan Design Project Development Process and Estimated Timeline

Applicant submits "Preapproved ADU Site Plan Application" and pays the fee. Planning staff completes review of the Preapproved ADU Site Plan Application and informs applicant that the site is feasible for a preapproved ADU and custom site 1 Week Planning staff authorizes the on-call designer to begin work on the site plan and to coordinate with the property owner on a site inspection and placement of the ADU on the property. The applicant will be required to sign the site plan indicating their 3 Weeks On-call designer submits site plan for City review and clears comments and corrections. During this review, the Building Official will consider, upon request, exceptions to providing solar energy for the ADU by preserving tree coverage that limits solar access. 2 Weeks Planning staff prepares digital copies of the approved plans and informs the applicant that the building permit is approved. 4 Davs

Begin construction and call for building inspections.

Who is eligible to participate in the free ADU site plan program? Only single-family homeowners that are using one of the City's preapproved ADU plans are eligible for the free pre-approved ADU site plan program. Properties that are not eligible for the program include the those situated in the following areas:

- Flood Zones
- Hillside Areas (flat lots only)
- Multifamily Properties (unless only one residence exists) or Developed with More than One Residence or ADU
- Septic Service (unless accompanied with plans to hook up to City sewer)
- Preexisting Drainage Problems

Application Submittal Checklist

- 1. Signed and completed ADU Site Plan Application (attached)
- 2. Photographs of the main house, the proposed ADU location, other structures, parking, site lighting, trash location, and access or pathway to the proposed ADU location
- 3. Signed hold harmless agreement for preparing the site plan
- 4. \$150 application fee





